

Invitation of quotation  
for  
Supply of Books (Print Version) for Medical  
Stream

At

All India Institute of Medical Sciences, Gorakhpur

Inquiry No.: : Admn/Gen/07-01/2019-AIIMS.GKP

Inquiry Issue Date : 22<sup>nd</sup> June, 2019

Last Date of Submission : 01<sup>st</sup> July, 2019 at 05:00 PM.

**All India Institute of Medical Sciences,  
Gorakhpur**

Kunraghat, Gorakhpur, Uttar Pradesh 273008

Telefax: 0291- 2740741, email: [procurement@aiimsjodhpur.edu.in](mailto:procurement@aiimsjodhpur.edu.in)

**Invitation of quotation for Supply of Books (Print Version) for  
Medical Stream at AIIMS Gorakhpur**

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Gorakhpur for Supply of Books (Print Version) for Medical Stream for the Institute as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 01.07.2019 05.00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-

**“QUOTATION FOR SUPPLY OF BOOKS (PRINT VERSION) FOR  
MEDICAL STREAM AGAINST INQUIRY NO. ADMN/GEN/07-01/2019-  
AIIMS.GKP” DUE ON 01.07.2019 05.00 PM”**

**1. Terms & Conditions:**

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be dropped in “**Quotation Box**” located in Administration Block of AIIMS, Jodhpur.
- C) Rates must be quoted in **Indian rupees** and as per the format specified taxes extra if any must be written separately.
- D) Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
- E) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- F) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- H) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- I) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
- Firm shall be registered with the State Government/ Central Government.
  - The firm shall have valid GST/Other taxes and IT PAN.
  - **The firm should not be black listed by any Govt. Agency/Dept.**

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- J) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- K) **Bidders note that ordered material must be delivered at AIIMS, Gorakhpur and quotation will be submitted on following address: -**  
**Administrative Office, Medical College,**  
**All India Institute of Medical Sciences, Jodhpur**  
**Basni II<sup>nd</sup> Phase, Jodhpur 342005, (Rajasthan)**
- L) **Delivery Location:-**  
**Senior Administrative Officer/ Store In-Charge**  
**All India Institute of Medical Sciences, Gorakhpur**  
**Kunraghat, Gorakhpur, Uttar Pradesh 273008**
- M) **Delivery Period** – within 30 days from Purchase order.
- N) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- O) **Payment Terms:** Payment will be only after satisfactorily delivery/commissioning of material and after inspection by the AIIMS Gorakhpur.
- P) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Gorakhpur with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Gorakhpur whose decision will be final and binding upon the contractor.
- Q) AIIMS, Gorakhpur reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Gorakhpur will be final in this regard.
- R) AIIMS, Gorakhpur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Gorakhpur will be final in this regard.

**2. Special Terms & Conditions:**

- A) **Rates must be quoted FOR basis (including Freight charges, GST/ Taxes and Insurance etc.)**
- B) **Rates must be quoted in Indian Rupees Only.**
- C) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- D) The rates quoted must be valid for 90 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- E) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified. **L1 will be decided on basis of unit price per book inclusive of all taxes.**

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- F) It is mandatory to produce price proof documents (Publisher's/Importer's/Distributors' invoice and publisher's catalogue) along with bills for foreign titles. Price proof is also required for Indian edition of foreign titles and Indian publications where price is not available in printed form. Price proof should contain signature and seal of the supplier.
- G) The latest / revised edition shall be supplied. Certificate stating that latest edition of Books (Indian & Foreign) is quoted must be submitted by the Bidder.
- H) The suppliers shall replace free of charge any defective book supplied by them due to faulty printing or pagination, soiled copy or any other reason.
- I) The qualifying bidder should supply at minimum 100% of the books which are listed in awarded purchase order.

**Administrative Officer**

Encl.: Annexure – I                   (Certificate for Price Justification)  
Annexure – II                   (List of Non-Blacklisting Certificate)  
Annexure – III                   (List of Books)  
Annexure – IV                   (Format of price bid)

**Annexure – I**

**CERTIFICATE OF PRICE JUSTIFICATION**

Inquiry No.:

I/We, M/s. \_\_\_\_\_ certify that the rates provided are our best rates and we have not given these materials to any Government Department/PSU/Institution for lesser than these rates in last one year.

Date: Name :

Place: Business Address :

Signature of Bidder :

Seal of the Bidder :

**Annexure – II**

**NON BLACKLISTING CERTIFICATE**

*[To be submitted on letterhead]*

I/We hereby certify that the [Name of the company / firm] has not been ever blacklisted/debarred by any Central / State Government / Public Undertaking / Institute on any account.

I/We also certify that firm will be supplied the item as per the specification given by AIIMS Jodhpur and also abide all the terms and conditions stipulated in quotation inquiry.

I/We also certify that the information given in bid is true and correct in all aspects and in any case at a later date it is found that any details provided are false and incorrect, contract given to the concern firm or participation may be summarily terminated at any stage, the firm will be blacklisted and AIIMS Jodhpur may imposed any action as per quotation inquiry rules.

Date: Name :

Place: Business Address :

Signature of Bidder :

Seal of the Bidder :

**Annexure – III**

S. No.	Department Name	Author	Name of Book	Qty
1.	Anatomy	B.D. Chaurasia	Human Anatomy (Upper Limb and Thorax) Volume – I	50 Nos.
2.	Anatomy	B.D. Chaurasia	Human Anatomy (Lower Limb Abdomen and Pelvis) Volume – II	50 Nos.
3.	Anatomy	B.D. Chaurasia	Human Anatomy (Head and Neck, Brain) Volume - III	50 Nos.
4.	Anatomy	B.D. Chaurasia	Hand Book of General Anatomy	50 Nos.
5.	Anatomy	Victor P. Eroschenko	DiFiore's Atlas of Histology (with Functional Correlations)	50 Nos.
6.	Anatomy	Richard S. Snell	Clinical Anatomy by Regions	50 Nos.
7.	Physiology	Kim E. Barrett, Barman, Baitano	Ganong's Review of Medical Physiology	50 Nos.
8.	Physiology	Guyton & Hall	Guyton and Hall Textbook of Medical Physiology	50 Nos.
9.	Physiology	A. K. Jain	Practical Physiology	50 Nos.
10.	Biochemistry	Robert K. Murray, Bender	Harper – Illustrated Biochemistry	50 Nos.
11.	Biochemistry	U. Satyanarayan, Chakrpani	Biochemistry	50 Nos.
12.	Community Medicine & Family Medicine	K. Park	Park's Textbook of Preventive & Social Medicine	50 Nos.

**Note: - The latest / revised edition shall be supplied.**

**[On the letterhead of firm]**

**ANNEXURE “2”**  
**PRICE BIDFORM**

To,

Administrative Officer,  
AIIMS, Gorakhpur.

Dear Sir,

1. I/We ..... submitted the quotation for Enquiry No. **“QUOTATION FOR SUPPLY OF BOOKS (PRINT VERSION) FOR MEDICAL STREAM AT AIIMS AGAINST THE INQUIRY NO. Admn/Gen/07-01/2019-AIIMS.GKP” DUE ON 01.07.2019 05.00 PM** for Supply of Books (Print Version) for Medical Stream at AIIMS Gorakhpur”.

2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.

3. I/We hereby offer to supply at the following rates.

S. No.	Name of Department	Author	Name of Book	Qty.	In Indian Rupees Only					
					MRP	Discount on MRP %	(A) Price after Discount	(B) Taxes on Discounted Price	(C) Price for Per Book (A + B)	(D) Total Price (C X Qty)
1	Anatomy	B.D. Chaurasia	Human Anatomy (Upper Limb and Thorax) Volume – I	50 Nos						
2	Anatomy	B.D. Chaurasia	Human Anatomy (Lower Limb Abdomen and Pelvis) Volume – II	50 Nos						
3	Anatomy	B.D. Chaurasia	Human Anatomy (Head and Neck, Brain) Volume - III	50 Nos						
4	Anatomy	B.D. Chaurasia	Hand Book of General Anatomy	50 Nos						
5	Anatomy	Victor P. Eroschenko	DiFiore’s Atlas of Histology (with Functional Correlations)	50 Nos						
6	Anatomy	Richard S. Snell	Clinical Anatomy by Regions	50 Nos						
7	Physiology	Kim E. Barrett, Barman, Baitano	Ganong’s Review of Medical Physiology	50 Nos						
8	Physiology	Guyton & Hall	Guyton and Hall Textbook of Medical Physiology	50 Nos						
9	Physiology	A. K. Jain	Practical Physiology	50 Nos						

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10	Biochemist ry	Robert K. Murray, Bender	Harper Illustrated Biochemistry	50 Nos .						
11	Biochemist ry	U. Satyanaray an, Chakrpani	Biochemistry	50 Nos .						
12	Community Medicine & Family Medicine	K. Park	Park's Textbook of Preventive & Social Medicine	50 Nos .						

**Note:-**

1. The Rate must be quoted in Indian Rupees Only.
2. **Bidder note that ordered material should be delivery at AIIMS, Gorakhpur at without any extra cost and quotation will be submitted at AIIMS, Jodhpur.**
3. The bidder must quoted their quotation only in above said format on the letter of firm otherwise quotation will be **REJECTED**.

**Date** \_\_\_\_\_

**Place** \_\_\_\_\_

**(Name)** \_\_\_\_\_

**Name of Firm/Company/Agency** \_\_\_\_\_

**GSTIN No.:** \_\_\_\_\_

**Bank Name:-** \_\_\_\_\_

**Bank Account No.:** \_\_\_\_\_

**IFSC Code:-** \_\_\_\_\_

**Branch Name:** \_\_\_\_\_

**Phone No.** \_\_\_\_\_

**Email:** \_\_\_\_\_

**(Signature of Authorized Person)** \_\_\_\_\_

**Seal:** \_\_\_\_\_